



WESTSIDE MONTESSORI SCHOOL

EST. 1977

13555 Briar Forest Drive, Houston, Texas 77077

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APPLICATION

Our mission at Westside Montessori School is to nurture and educate every child to meet his or her full potential. WMS operates with fidelity to the Montessori philosophy and principles. The school is designed to ensure safety and nurtures a rigorous, caring, and supportive environment.

CHILD'S NAME _____ Date _____

DATE OF BIRTH ____/____/____ MALE _____ FEMALE _____

HOME ADDRESS _____
(STREET) (CITY) (STATE) (ZIP)

CURRENT GRADE _____ CURRENT SCHOOL _____

IS THERE ANY LANGUAGE OTHER THAN ENGLISH SPOKEN IN THE HOME? _____

IF SO, HOW OFTEN? _____

SIBLING(S) ATTENDING WMS? _____

PARENT/GUARDIAN INFORMATION

Name: _____

RELATION TO CHILD: _____

Male _____ Female _____

PRIMARY PHONE: _____

SECONDARY PHONE: _____

EMAIL: _____

DL#: _____

EMPLOYER: _____

OCCUPATION: _____

WORK PHONE: _____

Resides with student: Yes _____ No _____

If no, include home address: _____

Assessment: Teacher _____ Date _____ Time _____

Parent Orientation Date: _____ Time: _____

Name: _____

RELATION TO CHILD: _____

Male _____ Female _____

PRIMARY PHONE: _____

SECONDARY PHONE: _____

EMAIL: _____

DL#: _____

EMPLOYER: _____

OCCUPATION: _____

WORK PHONE: _____

Resides with student: Yes _____ No _____

If no, include home address: _____

Application Fee Paid: _____

SIBLING INFORMATION

NAME	AGE	GRADE	SCHOOL
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PROGRAM REQUESTED

CHOOSE PROGRAM DESIRED

TODDLER (18 MONTHS-3 YEARS)	MORNING 8:45-11:45 _____	MORNING WITH NAP 8:45-2:30 _____	
PRIMARY (3YEARS-5 YEARS)	MORNING 8:45-11:45 _____		
	MORNING WITH LUNCH BUNCH 8:45-2:30 _____	KINDERGARTEN 8:45-2:30 _____	
LOWER ELEMENTARY 8:15-3:00	GRADE 1 _____	GRADE 2 _____	GRADE 3 _____
UPPER ELEMENTARY 8:15-3:00	GRADE 4 _____	GRADE 5 _____	GRADE 6 _____
MIDDLE SCHOOL 8:30-3:15	GRADE 7 _____	GRADE 8 _____	

ADDITIONAL OPTIONS (check if needed DAILY and additional fees apply – please refer to Fee Schedule)

Toddler/Primary Early Care 7:00-8:30 _____	Elementary/Middle School Early Care 7:00-8:15 _____
Toddler/Primary After Care 2:30-6:30 _____	Elementary/Middle School After Care 3:00-6:30 _____

NOTE: If the early-care only or after-care only option is chosen, the student will not be eligible to come to WMS for child care during any of the in-service days/weeks or holidays when child care is offered for full day students.

REGISTRATION AND APPLICATION INFORMATION

New students: Wait List/Enrollment applications must be accompanied by a **\$100 non-refundable** application fee. **Placement on the wait list does not guarantee placement in the school.** Please submit one application for each child. The submittal of the application and fee places your child’s name in the waiting pool. When a vacancy has been identified, an assessment will be scheduled for the child prior to enrollment registration. The assessment is intended to determine the child’s readiness for school, class placement, and whether or not your child is suited for the Montessori Method of learning. There is an **initial** registration fee of \$200 and a deposit equal to one month’s tuition, which is adjusted annually to reflect any changes in tuition rates. We also assess an **annual** Activity/Supply fee; an **annual** Snack Fee for toddler & primary students; and, an **annual** Book/Technology Fee for Elementary & Primary students. **All registration and enrollment fees are non-refundable.** Placement is determined by the needs of the classroom.

Each Parent will be required to present their Driver’s License, or other form of photo identification, for security purposes. The identification will be scanned and entered into ProCare, our student information management software, which is completely secure and password protected.

SIBLING DISCOUNTS

A 10% tuition discount is given on the lower tuition for enrolled siblings; a 15% tuition discount is given on the lower tuition for a 3rd sibling. The sibling discount does not apply to the Tuition Deposit.

NONPROFIT EDUCATION INSTITUTION

WMS is a private, not-for-profit organization with the mission of operating a school for children from 18 months through age 14 in accordance with the educational philosophy and curriculum of Dr. Maria Montessori. Unlike a private business, the school has no “owners” in the traditional sense, and all monies received are directed toward supporting and improving the school’s educational mission. The school distributes no profits and pays no dividends. All fees and tuition are voted on by the Board of Directors and are based upon operating costs only. Fundraisers, though limited, are intended for capital expenses only. WMS is governed by a parent Board of Directors and employs a Head of School, who in turn hires an administrative staff, faculty and support personnel to implement the school’s programs and to manage day-to-day operations. The school is non-sectarian and rejects all forms of invidious discrimination in hiring, enrollment and programming. WMS is incorporated by the State of Texas and qualifies as a tax-exempt charitable organization under section 501(c)(3) of the Internal Revenue Code.

All children, regardless of race, color, creed, nationality or ethnic origin are eligible for enrollment.